

Hamilton Township Board of Supervisors
Minutes of October 2, 2024 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members and guests present in addition to Mr. Rockwell were Richard Troup – Supervisor, Ronald Yeager – Supervisor, Deborah Hollenshead – Secretary, AJ Benchoff – Solicitor, and Dalton Lehigh and Reese Schaeffer – two students of the Career Magnet School fulfilling a requirement for their Civics class.

MINUTES – The Minutes of the September 5, 2024 planning workshop meeting and the September 18, 2024 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was unanimously approved on a Troup/Yeager motion.

TREASURER'S REPORT – The Treasurer's Report was received and reviewed without comment. Mrs. Hollenshead, Township Treasurer, also provided the actual vs. budget comparison report for the Third Quarter 2024. This report indicates that actual revenues exceed budget projections by \$321,313, with the majority being received under line items interest earnings, realty transfer tax, and earned income tax. These line items are often difficult to predict within a small margin of error. Expenses were \$360,216 less than budgeted, primarily due to some budgeted expenses that have not yet been invoiced, and other line items that were less than anticipated.

EXECUTIVE SESSION – At 7:05 PM, the Board recessed the regular business meeting on a Rockwell/Troup motion for the purpose of discussing personnel issues. The regular business meeting was resumed at 7:35 PM.

APPOINTMENT OF TAX COLLECTOR – Due to the acceptance of the current Tax Collector's resignation at the September 4, 2024 meeting, the Board is obligated to appoint a Tax Collector to fill this unexpired term. The current Tax Collector's resignation is effective as of December 31, 2024; however, the term does not expire until December 31, 2025. Notice of this required appointment was posted on the Township's website, as well as in the legal column of the Public Opinion newspaper. Two resumes were received, and both of those interested persons were recently interviewed by the Board of Supervisors. On a motion by Mr. Troup, second by Mr. Yeager, the Board unanimously appointed Sage Brady to position of Hamilton Township Tax Collector, to serve January 1, 2025 through December 31, 2025.

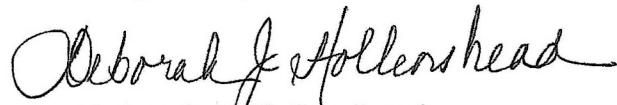
ADMINISTRATIVE ASSISTANT INTERVIEWS – The Board of Supervisors have conducted numerous interviews over the past two weeks of applicants for the Administrative Assistant position. On a Troup/Yeager motion, the Board unanimously agreed to extend an invitation for a second interview to Candidates #1, #4, and #8.

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FIREMEN'S RELIEF ALLOCATION FOR 2024 – The Secretary advised the Board that the 2024 allocation of Foreign Fire Insurance Premium Tax has been received from the Auditor General's Office in the amount of \$67,013.25. Act 205 of 1984 stipulates that 50 percent of our allocation is based on the population of the township, and 50 percent is determined by the market value of real estate in the township compared to the state average. This allocation must be paid to the volunteer firemen's relief associations of the fire companies that serve Hamilton Township. As in prior years, this allocation is based upon the percentage of the township served as first-due by the fire companies. On a Rockwell/Troup motion, the Board unanimously approved allocations to the firemen's relief associations as follows: Chambersburg Fire Department - \$3,625.00; Franklin Fire Company - \$38,032.94; Marion Fire Company - \$19,016.48; and St. Thomas Fire Company - \$6,338.83.

ADJOURNMENT – There being no further business to conduct this evening, the meeting was adjourned at 7:40 PM on a motion by Mr. Troup, second by Mr. Yeager.

Respectfully submitted,

A handwritten signature in black ink, reading "Deborah J. Hollenshead". The signature is fluid and cursive, with the first name being the most prominent.

Deborah J. Hollenshead
Secretary/Treasurer