

**APPLICATION FOR LAND USE PERMIT**  
**HAMILTON TOWNSHIP, FRANKLIN COUNTY, PENNSYLVANIA**  
1270 Crottletown Road, Chambersburg, PA 17202  
(717)264-2946

The undersigned hereby applies for a Land Use Permit to build, erect or remodel a structure in Hamilton Township. It will be the applicant's responsibility to contact PA Municipal Code Alliance, Inc. to obtain a Construction Permit. Application for a Construction Permit will not be accepted until a Land Use Permit is issued by the Township. The structure may not be occupied or used in any way until issuance of an Occupancy Permit upon completion of the project.

**PART I - TO BE COMPLETED BY APPLICANT - PLEASE PRINT**

Property Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Previous landowner, if owned less than two years: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left Side Depth: \_\_\_\_\_ Right Side Depth: \_\_\_\_\_

Description of work proposed: \_\_\_\_\_

If building an addition, what is the purpose of the addition? \_\_\_\_\_

Size of proposed structure: \_\_\_\_\_ Height: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Construction Value of Proposed Structure: \_\_\_\_\_

Dates of Construction: Begin: \_\_\_\_\_ Complete: \_\_\_\_\_

Type of Structure: Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Farm Use \_\_\_\_\_ Other \_\_\_\_\_

If Mobile Home, titleholder's name and address: \_\_\_\_\_

Base Price of Unit: \_\_\_\_\_ Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_

Basement: Full \_\_\_\_\_  $\frac{3}{4}$  \_\_\_\_\_  $\frac{1}{2}$  \_\_\_\_\_ Finished? \_\_\_\_\_ Crawl Space Only \_\_\_\_\_ On Concrete Slab \_\_\_\_\_

Number of rooms in house: \_\_\_\_\_ Number of baths: \_\_\_\_\_

Exterior Walls Materials: \_\_\_\_\_

Interior Walls Materials: Drywall \_\_\_\_\_ Plastered \_\_\_\_\_ Paneling \_\_\_\_\_ Other \_\_\_\_\_

Central Air Conditioning: Yes \_\_\_\_\_ No \_\_\_\_\_ Number of Fireplaces: \_\_\_\_\_

Type of Heat: Forced Hot Air \_\_\_\_\_ Steam \_\_\_\_\_ Electric Baseboard \_\_\_\_\_ Electric Radiant (ceiling) \_\_\_\_\_

Hotwater Baseboard \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature Date

**LAND USE PERMIT NO.** \_\_\_\_\_

\_\_\_\_\_  
Township Signature Date

# **NOTICE**

**It will be the property owner's responsibility to contact each of the following agencies to notify them of the project this Land Use Permit is issued for. Each agency will make the determination if any permits or inspections are required by their office.**

## **SEWAGE DISPOSAL**

Public Sewer Service:

Hamilton Township Municipal Authority – Sharon Purnell, Manager -- 717-264-8959

On-lot Septic System:

JWP Environmental, Inc. – Jonathan Piper, Sewage Enforcement Officer -- 717-328-5769

A copy of the septic system permit must be provided to the Hamilton Township office in order to obtain a Land Use Permit.

## **WATER SERVICE**

Public Water Service:

Bear Valley Water Authority – Douglas Westover, Manager -- 717-369-2828

If public water service is not available to your property, and you will be drilling a well, you must comply with required isolation distances.

## **DRIVEWAY PERMIT**

If you will be installing a new driveway connecting to a Township road, you must obtain a Driveway Permit from the Hamilton Township Office.

If you will be installing a new driveway connecting to a State road, you must contact the local PennDOT Office on North Franklin Street, Chambersburg at 717-264-4171.

## **EARTH DISTURBANCE**

Revisions to the Clean Streams Law – Chapter 102 went into effect on November 19, 2010. Questions regarding erosion and sediment control best management practices, erosion and sediment control plans, and NPDES permits must be directed to the Franklin County Conservation District (FCCD), 185 Franklin Farm Lane, Chambersburg at 717-264-5499.

Projects involving one (1) acre or more must receive a NPDES Permit from FCCD and provide a copy to the Hamilton Township office in order to obtain a Land Use Permit.

## **BUILDING SETBACK REQUIREMENTS**

Lots subdivided and recorded prior to April 1, 2002: 35' from extent of road right-of-way, 10' from side and rear property lines.

Lots subdivided and recorded after April 2, 2002, 35' from extent of road right-of-way, 10' from side property lines, 25' from rear property line. Exception: storage sheds not in excess of three hundred (300) square feet in size and not permanently affixed to the ground may be located ten (10) feet from rear property line.

Corner lots bounded by more than one street shall have a building setback distance from both road rights-of-way of at least thirty-five (35) feet.