

Hamilton Township Board of Supervisors
Minutes of April 16, 2025 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this afternoon with Chairman Jeffrey Rockwell calling the meeting to order at 3:00 PM. Members and guests present in addition to Mr. Rockwell were Richard Troup, Ronald Yeager, Deborah Hollenshead, Patricia Clugston, Ginger Powell, Solicitor AJ Benchoff, Michael Runyon of Byers & Runyon Surveying, Larry Meyers, Lindsay Wolf, and Alexis Reitz.

MINUTES – The Minutes of the April 2, 2025 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Rockwell, second by Mr. Troup. Supervisor Yeager abstained from discussion and vote.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

MARION VOLUNTEER FIRE COMPANY – Amy Murray, President of the Marion Volunteer Fire Company, provided our office with First Quarter 2025 reports outlining EMS responses by municipality, fire and rescue responses by type and municipality, and a First Quarter 2025 budget report. This information was reviewed by the Board.

UPDATE RIGHT TO KNOW POLICY – At the April 2, 2025 Supervisors’ Meeting, new appointments were made for Right To Know Officer and Assistant Right To Know officer. Patricia Clugston was appointed as the Right to Know Officer with Ginger Powell as the Assistant Right To Know Officer. The Township’s Right To Know Policy was updated to reflect these changes effective May 1, 2025. The Supervisors signed the updated policy.

RESOLUTION TO ACCEPT PROPOSED MEADOWCREEK DRIVE ROAD DEDICATION - Our office recently received a Deed of Dedication from Laurich Company, Incorporated for Meadowcreek Drive located off the North side of Lincoln Way West. This road was inspected by the Township Engineer and recommended for approval. On a motion by Mr. Troup, second by Mr. Yeager the Board adopted the Resolution to ordain Meadowcreek Drive. Mr. Rockwell abstained from discussion and vote.

MEYERS GRAIN, LLC LAND DEVELOPMENT PLAN – Michael Runyon of Byers & Runyon Surveying presented the Board with a final land development plan for Meyers Grain to construct a single-family dwelling located at 2065 Sollenberger Road. Mr. Runyon explained that there was a preexisting home on the property that was beyond repair and demolished. Sewer and water connections from the preexisting home will be used for the new construction. The plan was previously reviewed and approved by the

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MEYERS GRAIN, LLC LAND DEVELOPMENT PLAN CONTINUED – Township Engineer and the Hamilton Township Planning Commission. On a Yeager/Troup motion, the Board unanimously approved the plan.

JANMANGAL PROPERTY, LLC PERFORMANCE BOND RELEASE – Our office was recently contacted by Janmangal Property, LLC regarding the completion of construction at 1080 Lincoln Way West. The Secretary obtained confirmation from Township Engineer Bill Rudy that all the required stormwater controls at the site have been constructed, inspected, and found to be satisfactory. Mr. Rudy recommended that the posted performance bond be released in full. On a motion by Mr. Troup, second by Mr. Yeager, the Board unanimously authorized the Secretary to release the bond.

KIRBTECH DESKTOP COMPUTER UPGRADE PROPOSAL – Effective October 2025, Microsoft will no longer support Office 2019. An upgrade to Office 360 will be required. Our current desktop computers will not support the upgraded version. Due to this upgrade, two desktop computers utilized in the office for daily operations will need to be replaced. A quote for replacement computers was obtained and provided to the Board for review. After a brief discussion, on a motion made by Mr. Troup, second by Mr. Yeager, the Board unanimously agreed to replace the two desktop computers to support the required upgrade at the cost of \$1,636.00 each.

ADJOURNMENT – There being no further business this afternoon, the meeting was adjourned at 3:20 PM on a motion by Mr. Troup, second by Mr. Yeager.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia L. Clugston".

Patricia L. Clugston
Secretary