



HAMILTON TOWNSHIP BOARD OF SUPERVISORS

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HAMILTON TOWNSHIP DRIVEWAY PERMIT STANDARDS

In accordance with the regulations adopted under Hamilton Township Ordinance No. 49 regarding ingress and egress onto a Township road, a Hamilton Township Driveway Permit shall be required from the Township Office in order to excavate and/or pave either newly constructed or existing driveways located along any Township road. In the event that a driveway is proposed to be excavated or paved along a State Road, the local PennDOT (Pennsylvania Department of Transportation) office at 619 N. Franklin Street, Chambersburg, PA 17201, telephone 717-264-4171, should be contacted.

STANDARDS FOR DRIVEWAY ENTRANCES

- 1. Driveway entrances, aprons and access drives, where connecting with the public street right-of-way, shall be surfaced with a durable material, such as concrete, bituminous paved surface, millings or other stabilizing materials which will not allow all or any part of the drive to washout during heavy rains. As a matter of best practice, driveways should be stabilized to the full width and at least twenty feet (20 ft.) from the point of connection to the public street.** For single-family residential dwellings or a single residential lot, they shall not be less than 12 feet nor more than 36 feet in width. For multi-family residential dwellings or if serving more than one residential dwelling or more than one residential lot, as well as for non-residential development uses, they shall not be less than 12 feet in width for single land access entrances/exits. For two-way entrances/exits, they shall be not less than 24 feet nor more than 40 feet in width.
2. Driveway entrances and access drives shall have a minimum radius of 10 feet and a maximum radius of 15 feet for single-family residential dwellings. Multi-family residential dwellings or non-residential development uses shall have a minimum radius of 15 feet and a maximum radius of 25 feet.

3. Driveway entrances, access drives, and access areas shall have a minimum clear sight-triangle and specified measured distances as indicated on the attached Clear Sight Triangle diagram.
4. Driveway entrances, access drives, and access areas shall be installed to accommodate and allow for the proper drainage of stormwater runoff. Those without public street curbs shall provide an underdrain in the cut section between the edge of the shoulder and the slope of ground. The driveway gradient shall range from ½ inch to 1-1/2 inches per foot. Those with public street curbs shall provide the difference between driveway gradient and cross slope of pavement not to exceed one inch per foot. The gutter shall be one to two inches in width. Those in valley gutters or in fill sections shall be connected to the adjacent shoulder with a gradient of ½ to 1-1/2 inches per foot and drainage along the street shall be accommodated accordingly.
5. Driveway entrances shall be installed so as not to direct stormwater runoff onto the Township road. Roadside runoff shall be allowed to continue across the driveway entrance either by means of a depressed entrance or a culvert. If a culvert is utilized, a minimum diameter of 15" or a size capable of conveying flows equal to a 15" diameter is required.
6. **Temporary driveway access onto lots for new construction shall be as shown on the attached Temporary Access for New Construction diagram. A minimum distance of 20 feet from the point of connection to the public road right-of-way shall be stabilized with slate or stone, and properly maintained throughout the construction period.** Temporary driveway access must accommodate and allow for proper drainage of stormwater runoff in accordance with paragraphs 4. and 5. above. Upon final grading of the lot, the temporary driveway must be constructed to driveway standards.
7. If upon inspection by the Township it is determined that the driveway does not allow for proper drainage (is improperly installed), the Township will require that it be reconstructed. If there are any questions relative to the driveway entrance installation and/or Hamilton Township regulations, we suggest contacting the Township Office and if need be, arrange to have the Township inspect the driveway entrance base grading prior to paving.

Contact the Hamilton Township Office at 717-264-2946 weekdays between the hours of 8:00 AM and 4:00 PM with any questions.