

Hamilton Township Board of Supervisors
Minutes of October 1, 2025 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members present in addition to Mr. Rockwell were Richard Troup, Patricia Clugston, Ginger Powell, Solicitor AJ Benchhoff and Corporal Jacob Brown-Schields with the Pennsylvania State Police.

MINUTES – The Minutes of the September 17, 2025 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Rockwell.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

FRANKLIN COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS FALL CONVENTION – Correspondence was received inviting Township Officials to attend the 113th Fall Convention of the Franklin County Association of Township Officials, scheduled for Wednesday, October 29, 2025. The Secretary informed the Board that RSVPs must be submitted by October 10, 2025.

SUPPORT RESPONSIBLE PET OWNERSHIP – An email was received from a township resident requesting that the Board review the Township’s Dog & Cat Nuisance Ordinance to ensure support of responsible pet ownership. The Board reviewed the current ordinance and discussed the email. Hamilton Township supports the Cumberland Valley Animal Shelter and receives monthly reports from the Shelter, which are reviewed by the Board of Supervisors. These reports reflect a limited number of surrendered animals from Hamilton Township, with most being strays. Any calls received regarding feral or stray animals are referred to the Shelter for assistance. At this time, the Board has determined that the current ordinance remains sufficient. On a Troup/Rockwell motion, the Board instructed the Secretary to respond accordingly to the resident’s email.

PERSONS TO BE HEARD – CRIST SPRENKLE, TODD SPRENKLE, AND FRED SPRENKLE (RIGHT-OF-WAY ENTRANCE AT SPRING VIEW FARMS) – Prior to the meeting, Mr. Crist Sprenkle emailed to inform the Township that he and his brothers would not be attending.

CORPORAL JACOB BROWN-SCHIELDS, PENNSYLVANIA STATE POLICE – Corporal Brown-Schields attended the Township meeting and shared with the Board a “For Immediate Release” memo from PSP titled *State Police Highlight Community Information Dashboard*. He then asked if there was anything he could assist the

October 1, 2025 Meeting Minutes, continued.

CORPORAL JACOB BROWN-SCHIELDS, PENNSYLVANIA STATE POLICE
CONTINUED - Board with. The Board responded affirmatively and proceeded to have a discussion with Corporal Brown-Schields regarding parking violations and enforcement options.

STANDARDS FOR DRIVEWAY ENTRANCES – The Hamilton Township Driveway Standards were revised to update the wording for acceptable materials used to stabilize driveway entrances to prevent washouts. The Board reviewed the changes and, on a Troup/Rockwell motion, the revisions were accepted as written.

2025 FRANKLIN COUNTY HAZARD MITIGATION PLAN UPDATE – The Franklin County Department of Emergency Services requested Hamilton Township to review its Hazard Mitigation Plan and update any threat assessment rankings as needed. This item had been tabled previously to allow the Supervisors time for review. Updates were discussed, and on a Rockwell/Troup motion, the Board unanimously approved authorizing the Secretary to make the changes to the spreadsheet and return it to the County.

AGRICULTURAL SECURITY AREA PUBLIC HEARING – The Hamilton Township Board of Supervisors held a public hearing to review the areas that were established in 1983, and subsequently modified, as the Hamilton Township Agricultural Security Area, in accordance with Act 43 of 1981 and Act 149 of 1988 of the Agricultural Security Law. During this advertised public hearing, recommendations for proposed additions, modifications, and renewal of the existing Ag Security Area were reviewed. On a motion by Mr. Rockwell, seconded by Mr. Troup, the Board accepted the additions and modifications and recommended continuation of the Agricultural Security Area, with filing notice to take place in December 2025.

MEADOWCREEK DRIVE PARKING VIOLATIONS – The Board discussed ongoing violations of the Township’s nuisance ordinance pertaining to no parking in the road right-of-way on Meadowcreek Drive. Several vehicles continue to park in violation despite being posted multiple times with Township notices. Since Hamilton Township does not have a code enforcement officer, and the State Police no longer enforce local ordinances, the Board reviewed prevention strategies, enforcement practices, and legal alternatives through the court system.

FIREMEN’S RELIEF ALLOCATION FOR 2025 – The Treasurer advised the Board that the 2025 allocation of the Foreign Fire Insurance Premium Tax was received from the Auditor General’s Office in the amount of \$72,331.83. Act 205 of 1984 stipulates that 50 percent of the allocation is based on the Township’s population, and 50 percent is determined by the market value of real estate in the Township compared to the state average. This allocation must be distributed to the volunteer firemen’s relief associations of the fire companies serving Hamilton Township. As in prior years, the allocation is based on the percentage of the Township served as first-due by each company.

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FIREMEN'S RELIEF ALLOCATION FOR 2025 CONTINUED –On a Troup/Rockwell motion, the Board approved the following distributions:

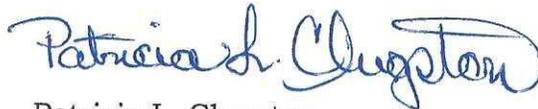
- Chambersburg Fire Department – \$3,625.00
- Franklin Fire Company – \$41,224.10
- Marion Fire Company – \$20,612.05
- St. Thomas Fire Company – \$6,870.68

DOUBLE CHIP SEAL ROAD PROJECT COMPARISON – The Secretary presented a breakdown of material costs and equipment usage times for the recent road project, comparing 2025 costs to those in 2024. The overall total for 4.0 miles of roadway in 2024 was \$151,779, compared to 3.6 miles of roadway in 2025 at \$201,711. The Supervisors discussed options to reduce costs for the following year. No action was taken.

ROAD CREW EMPLOYEE POSITION – Following the interview process, two applicants were selected for consideration. On a Rockwell/Troup motion, the Board approved hiring both applicants contingent upon passing pre-employment requirements. Corey LaRose – Road Crew Worker with CDL, starting wage of \$23.50 per hour plus benefits. Solomon Jenkins – Road Crew Worker (non-CDL), starting wage of \$22.50 per hour plus benefits, with a start date of October 20, 2025.

ADJOURNMENT – There being no further business this evening, the meeting was adjourned at 7:50 PM on a motion by Mr. Troup, second by Mr. Rockwell.

Respectfully submitted,



Patricia L. Clugston
Secretary