

Hamilton Township Board of Supervisors
Minutes of May 6, 2026 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening, with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members present, in addition to Mr. Rockwell, were Rich Troup, Ron Yeager, Patricia Clugston, Ginger Powell, Solicitor AJ Benchoff, and Township resident Linda Ericson.

MINUTES – The Minutes of the April 15, 2026 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

CUMBERLAND VALLEY ANIMAL SHELTER – APRIL 2026 INTAKE REPORT - The April 2026 Intake Report was received from the Cumberland Valley Animal Shelter. A total of nine (9) cats were accepted, all of which were strays.

MARION VOLUNTEER FIRE COMPANY – The Township received the Marion Volunteer Fire Company’s First Quarter 2026 reports, which detail the types and number of calls responded to, along with the First Quarter 2026 budget report.

HAMILTON TOWNSHIP MUNICIPAL AUTHORITY 2025 ANNUAL REPORT – The Authority submitted its 2025 Annual Report for review by the Board of Supervisors. The annual report recaps the activities, operations, projects, and accomplishments of the Authority during the 2025 calendar year. The Board reviewed.

HAMILTON TOWNSHIP MUNICIPAL AUTHORITY – SEWER CONNECTIONS ON MAJESTIC DRIVE – Correspondence was received from the Authority indicating that Lot 25 is performing utility connections. The letter also outlined potential difficulty with future sewer connections for Lots 27 and 12. No action was required.

PERSONS TO BE HEARD – Linda Ericson, Township resident, attended the meeting to meet with the Board of Supervisors. Mrs. Ericson, who resides in the area of Echo Springs Drive, inquired about activity occurring within her neighborhood. The Supervisors explained that a developer is currently in the process of constructing single-family homes in the area. The Board also discussed the truck traffic associated

May 6, 2026 Meeting Minutes, continued

PERSONS TO BE HEARD CONTINUED - with the delivery of construction equipment and materials related to the development.

OPENING OF MATERIALS BIDS FOR 2026-2027 – Bids petroleum products and double chip seal of various Hamilton Township roadways for the 2026-2027 season were opened, publicly read, reviewed and awarded as follows:

- PETROLEUM PRODUCTS – Bids were received for petroleum products from Heller’s Gas, Inc., McCleary Oil Company, Inc., Bedford Valley Petroleum and AC&T Company, Inc. On a motion by Mr. Yeager, second by Mr. Troup, the Board unanimously awarded the contract for 87 octane gasoline, diesel fuel for on-road use, and heating fuel oil to AC&T Company, Inc. On the same motion, the awarding of the contract for propane was awarded to Heller’s Gas, Inc. A copy of the bid tabulation is attached to these Minutes as “Exhibit A”.
- DOUBLE CHIP SEAL – Two bids were received for the double chip seal of various roadways in Hamilton Township. On a motion by Mr. Yeager, second by Mr. Troup, the Board unanimously awarded the contract to Russell Standard. A copy of the bid tabulation is attached to these Minutes as “Exhibit B”

APPLICATION FOR VARIANCE – 1437 PLEASANT VIEW DRIVE – A variance application has been submitted by Penny Pressler for the property located at 1437 Pleasant View Drive. Ms. Pressler proposes the demolition of the existing front deck and reconstruction of a new front deck that would provide access to both front entry doors, including a handicap-accessible ramp. She is requesting a variance from the Hamilton Township Subdivision and Land Development Ordinance to permit construction within the required front building setback area.

The current ordinance requires a setback distance of 35 feet from the extent of the road right-of-way. The proposed deck would be located 27 feet from the road right-of-way, and the proposed ramp would be located 22 feet from the road right-of-way. The Board’s procedure is to formally acknowledge receipt of a variance application and then establish a hearing date and time following the required advertisement and notification procedures. The Board and Solicitor Benchoff reviewed and discussed the materials submitted with the application.

On a Yeager/Troup motion, the Board voted to allow the variance application to proceed. On the same motion, the Board directed the Secretary to forward the application to the Hamilton Township Planning Commission for review and comment, advertise a hearing date of May 20, 2026, and notify adjacent property owners.

OLDE TYME MEATS – PROPOSED POULTRY FACILITY AND PROPOSAL TO INSTALL A STORAGE TANK – The Township office became aware of correspondence from Material Matters Inc., a company working on behalf of Olde Tyme Meats, indicating that instead of pursuing a sewer connection for the proposed poultry facility, they had consulted with the Pennsylvania Department of Environmental Protection and

May 6, 2026 Meeting Minutes, continued

OLDE TYME MEATS – PROPOSED POULTRY FACILITY AND PROPOSAL TO INSTALL A STORAGE TANK CONTINUED – now intend to install a storage tank on the property. Following discussion on the matter, Solicitor Benchhoff recommended that the Board direct the Secretary to contact the Township Sewer Enforcement Officer and respond to Material Matters Inc. advising that Hamilton Township has an ordinance regulating holding tanks. Solicitor Benchhoff further recommended that the correspondence advise Material Matters Inc. that if they believe the proposed operation qualifies under the provisions of the ordinance, they should submit the appropriate application and supporting documentation for review and consideration by the Board of Supervisors. On a motion made by Mr. Rockwell and seconded by Mr. Yeager, the Board agreed and instructed the Secretary accordingly.

VIOLATION DISCUSSION – RESIDENTIAL LIVESTOCK – A recent complaint brought to the Board’s attention prompted the Board of Supervisors to review the Township Nuisance Ordinance as it relates to residential livestock. Following discussion on the matter, the Secretary recommended that the Board also review the Township Dog and Cat Ordinance for possible applicability or clarification. No action was taken at this time in order to allow the Board additional opportunity for review and consideration. The matter will remain on the agenda for further discussion at the next meeting.

DISABLED VETERAN REAL ESTATE TAX EXEMPTION – The Commonwealth of Pennsylvania Department of Military and Veterans Affairs issued three (3) letters verifying that the following individuals are totally and permanently disabled as a result of service-connected causes incurred during a period of war or armed conflict:

Mark S. Miller – 1514 Lorraine Lane

Shawn L. Thomas – 63 Diopside Drive

Ethan M. Goetz – 2 Surrey Court

The letters further recommended approval of exemptions from all real estate taxes on their respective properties. Based upon the information provided, and on a motion by Mr. Troup, seconded by Mr. Yeager, the Board unanimously approved the exemption requests for Hamilton Township real estate taxes. The Secretary was directed to notify each Veteran, the Hamilton Township Tax Collector, and the Franklin County Tax Assessment Office.

FRANKLIN COUNTY BRIDGE 23 PROPOSED DETOUR FEEDBACK – Correspondence was received from a staff engineer with Herbert, Rowland & Grubic, Inc., who has been contracted by Franklin County to design the superstructure replacement for Bridge 23 located on Tallow Hill Road. The correspondence included a proposed detour route and requested feedback from the affected local municipalities regarding the proposal.

On a Yeager/Troup motion, the Board instructed the Secretary to respond indicating that the Township had no objections to the proposed detour route.

May 6, 2026 Meeting Minutes, continued

DATA CENTER ORDINANCE DISCUSSION – The Secretary provided an update regarding the status of Franklin County’s proposed Data Center Ordinance. It was reported that the County is anticipated to vote on the proposed ordinance on May 20, 2026. Following a brief discussion, Solicitor Benchhoff advised the Board to wait and review the County’s finalized Data Center Ordinance before considering any further discussion or action at the Township level.

ADJOURNMENT – There being no further business, the meeting was adjourned at 8:27 p.m. on a motion by Mr. Rockwell, seconded by Mr. Yeager.

Respectfully submitted,

A handwritten signature in black ink, reading "Patricia L. Clugston". The signature is written in a cursive style with a large, prominent initial "P".

Patricia L. Clugston
Secretary