

Hamilton Township Board of Supervisors
Minutes of May 20, 2026 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this afternoon with Chairman Jeffrey Rockwell calling the meeting to order at 3:00 PM. Members present in addition to Mr. Rockwell were Richard Troup, Ron Yeager, Patricia Clugston, Ginger Powell, Solicitor AJ Benchoff, Randy Quinby, owner Twin Bridge Campground and Tyler Smith with Wize Window & Door.

MINUTES – The Minutes of the May 6, 2026 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager.

TREASURER'S REPORT – The Treasurer's Report was received and reviewed without comment.

TAX COLLECTOR MATERNITY LEAVE – Correspondence was received advising that Sage Brady, Township Tax Collector, will be on maternity leave through July 6, 2026. Mrs. Brady's alternate will be assisting during her absence, and the Tax Collector's Office will remain open for regular business operations.

MS4 INSPECTION REPORT RESULTS – The Township received the final MS4 Inspection Report conducted by the Pennsylvania Department of Environmental Protection via email. The inspection resulted in no violations being identified. The report included three recommendations; however, no corrective action is required at this time.

VARIANCE HEARING – 1437 PLEASANTVIEW DRIVE – The Hamilton Township Board of Supervisors held a hearing this afternoon regarding the Variance Application submitted by Penny Pressler for property located at 1437 Pleasantview Drive, Chambersburg.

All adjacent property owners listed on the variance application were properly notified of the hearing date. No adjacent property owners, or representatives on their behalf, were present at the hearing. Additionally, no written or verbal comments regarding the variance request were received by the Township Office.

Ms. Pressler, represented by her contractor, Tyler Smith, proposes the demolition of the existing front deck and reconstruction of a new front deck providing access to both front entry doors, including a handicap accessible ramp. Ms. Pressler demonstrated a need for the improvements due to mobility issues.

The applicant requested a variance from the Hamilton Township Subdivision Ordinance to permit construction within the required front building setback area. The current ordinance requires a setback distance of 35 feet from the extent of the road right-of-way. The proposed deck will be located 27 feet from the road right-of-way, and the handicap ramp will be located 22 feet from the road right-of-way.

May 20, 2026 Meeting Minutes, continued

VARIANCE HEARING – 1437 PLEASANTVIEW DRIVE CONTINUED – The Hamilton Township Planning Commission reviewed the variance request and recommended approval to the Board of Supervisors. Following review of the application and supporting documentation, Mr. Troup made a motion to approve the variance request, seconded by Mr. Yeager. The motion carried unanimously, approving the variance from the front building setback requirement to allow reconstruction of the front deck and handicap accessible ramp.

SEWAGE FACILITIES PLANNING MODULE – TWIN BRIDGE CAMPGROUND – A Sewage Facilities Planning Module was received for Twin Bridge Campground proposing the use of an onsite wastewater treatment plant with stream discharge. The module was reviewed by the Township Engineer and the Hamilton Township Planning Commission. The Planning Commission recommended approval. Following discussion, the Board of Supervisors, on a Rockwell/Yeager motion, directed the Secretary to complete and sign the required Township documents and forward the module to the Pennsylvania Department of Environmental Protection for review.

ADVERTISE BID FOR ETTER ROAD PROJECT – On a motion by Mr. Yeager, seconded by Mr. Troup, the Secretary was authorized to advertise for bids for the Etter Road paving project. Bids will be opened at the June 17, 2026 meeting at 3:00 PM.

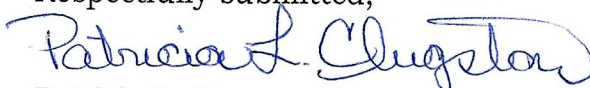
REVIEW OF DOG & CAT ORDINANCE – The Board of Supervisors reviewed the Township's current Dog & Cat Ordinance. Discussion included the potential addition of regulations regarding non-commercial livestock in residential areas. The Board requested the Secretary to gather additional information and prepare draft revisions for future review.

DETERMINATION OF KEEP RIGHT SIGN ON ADIN LANE – A resident residing on Adin Lane requested signage to be installed at the entrance of the island located on the roadway. A Keep Right sign had previously existed at this location but was never replaced. On a Troup/Yeager motion, the Board voted to install Keep Right signs at both ends of the island.

ROAD STRIPING – The Secretary is compiling a list of Township roadways for line striping to be completed this fall. The Secretary requested confirmation from the Board regarding inclusion of PENNDOT-recommended stop lines at specific intersections, as well as roadway markings at the intersections of Sollenberger Road and West Side Plaza. On a Yeager/Troup motion, the Board approved inclusion of these markings as part of the annual road striping project.

ADJOURNMENT – There being no further business this afternoon, the meeting was adjourned at 3:41 PM on a Troup/Yeager motion.

Respectfully submitted,



Patricia L. Clugston
Secretary