Hamilton Township Board of Supervisors
Minutes of September 2, 2026 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening, with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members present, in addition to Mr. Rockwell, were Rich Troup, Ron Yeager, Patricia Clugston, Ginger Powell, and Solicitor AJ Benchoff.

MINUTES – The Minutes of the August 19, 2026 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager.

TREASURER'S REPORT – The Treasurer's Report was received and reviewed without comment.

PSATS UNEMPLOYMENT COMPENSATION GROUP TRUST – 2026 BALLOT FOR ELECTION OF TRUSTEES – A ballot was received from PSATS to vote for Jack Hines and John "Jay" Wilkes, Jr. for two vacant positions on the Board of Trustees. After reviewing the qualifications and experience of each candidate, on a Yeager/Troup motion, the Board unanimously voted to elect both candidates and instructed the Secretary to complete, sign, and return the ballot.

FRANKLIN COUNTY CONSERVATION DISTRICT – REQUEST FOR AFFILIATE MEMBERSHIP DONATION – Since 2006, Hamilton Township has supported the Franklin County Conservation District with an annual $250 donation to assist with education and outreach programs. A motion was made by Mr. Troup and seconded by Mr. Yeager to continue the annual contribution. The Board unanimously approved authorizing the Treasurer to proceed with the $250 donation.

ALARM SERVICE RENEWAL PROPOSAL – The Township Treasurer presented the Board with a renewal proposal from Eastern Time for security and fire alarm monitoring services for the Administrative Office Building. The proposal includes Fire Alarm System Monitoring and Burglary Alarm System Monitoring at an annual cost of $930.00. On a Yeager/Troup motion the Broad authorized the Treasure to proceed with acquiring this annual service.

TOWNSHIP'S ANNUAL BULKY COLLECTION – The Supervisors are exploring alternatives for the Township's Annual Bulky Collection. The Supervisors visited and toured the CWP Waste Services facility, which has the space, capability, and manpower to conduct the service for Hamilton Township residents. CWP Waste Services will be submitting a proposal to perform the service, at which time the Supervisors will review the proposal. No action was taken.

PROPERTY VIOLATIONS – The Secretary presented the Board with photographs of several properties that are in violation of the Township's Nuisance Ordinance. It was reported that the property owners had been notified by correspondence sent via regular and

PROPERTY VIOLATIONS CONTINUED – certified mail, and confirmation of receipt had been received. A recheck of the properties was conducted by one of the Supervisors, who reported that no changes to the properties could be observed. Following discussion and review of the photographs, the Township Solicitor suggested that the violations be investigated through the Pennsylvania Municipal Code Alliance (PMCA). On a Yeager/Troup motion, the Board instructed the Secretary to refer the properties to PMCA for investigation.

DISABLED VETERAN REAL ESTATE TAX EXEMPTION - The Commonwealth of Pennsylvania Department of Military and Veterans Affairs issued a letter regarding Jesse L. Kaiser, 1966 Wern Ct, verifying that he is totally and permanently disabled as a result of service-connected causes incurred during a period of war or armed conflict. The Department recommended that Mr. Kaiser be approved for an exemption from real estate taxes on his property. Based upon the documentation provided, the Board of Supervisors, on a Troup/Yeager motion, unanimously approved the exemption from Hamilton Township real estate property taxes. The Township Secretary was directed to notify Mr. Kaiser, the Hamilton Township Tax Collector, and the Franklin County Tax Assessment Office of the Board's action.

ORDINANCE TO REGULATE PUBLIC COMMENT AND CONDUCT DURING PUBLIC MEETINGS – The Secretary presented the Board of Supervisors with sample ordinances for review. The Board selected the sample that best suited the Township's proceedings and directed the Secretary to prepare a resolution for Hamilton Township to be presented and reviewed at the next scheduled meeting.

EXECUTIVE SESSION – At 7:35 PM, the regular business meeting was recessed on a motion by Mr. Rockwell, seconded by Mr. Troup, to enter into Executive Session. At 8:01 PM, the Executive Session was concluded on a Rockwell/Troup motion, and the regular business meeting was resumed.

ADJOURNMENT – There being no further business to come before the Board, the meeting adjourned at 8:05 p.m. on a motion by Mr. Yeager, seconded by Mr. Troup.

Respectfully submitted,

Patricia L. Clugston

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Secretary